



NONPROFIT APPLICATION

Mushroom Festival: 10 AM - 5 PM Sunday, October 25th, 2026

We accept applications on a rolling basis until all spots have been filled.

To participate:

1. Complete this application
2. Read and sign our policies & guidelines
3. Email completed form to Venue Manager Tawnia Ross at events@mountpisgaharboretum.org

*Please note that completing this application does not guarantee a booth at the festival.
We will notify you upon acceptance.*

Contact Name(s): _____

Organization Name: _____

Address:
(City, State, Zip) _____

Phone: _____

Email: _____

Website/Social Media: _____

Check the areas that best describe your organization (*can select multiple*):

Serve youth in Lane County

Provide environmental stewardship/conservation efforts

Provide ecological or sustainability community education

I am an established Arboretum partner or festival sponsor

Describe your booth activities: _____

Mount Pisgah Arboretum Non-Profit Booth Policies and Guidelines

1. There is no fee to be a Nonprofit Booth
2. Booth set up times:
 - Saturday (before the Festival) between 12:00 PM and 7:00 PM
 - Sunday (day of) between 7:00 AM and 9:00 AM
3. Nonprofit booths will be located near the music stage. Booth location will be at the discretion
4. of Mount Pisgah Arboretum's Executive Director
5. Booths shall have their displays in place by 9:00 AM and not remove them until after 5:00 PM on
6. the day of the festival.
7. All delivery vehicles must be off site by 9:00 AM the morning of the festival. Any vehicles that will
8. be on site for the entire event must be parked at the barn. **No vehicles can drive onto Festival grounds on the day of the Festival.**
9. Provide your own canopy, tables, and chairs. **Canopies must be secured with at least 25 lbs of**
10. **weight per leg.**
11. No sales are allowed in Nonprofit Alley, or elsewhere in the Festival.
12. All petitioning and petitions must be contained within your allotted 10x10 area.
13. Electricity is not available.
14. Sound devices are not allowed at booths.
15. Please have your booth staffed at all times.
16. Please let your volunteers know that they do not need to check in at the Arboretum's volunteer check-in booth. They may proceed directly to their nonprofit booth.
17. Applicant understands that Mount Pisgah Arboretum Staff will visit all booths at intervals throughout the Festival to ensure that all nonprofit booths comply with all Festival rules.
18. Applicant further agrees to abide by all regulations outlined in this application, load-in and load-out instructions, security procedures or any rule promulgated by the Executive Director. Applicant acknowledges that failure to abide by regulations and repeated non-compliance will result in expulsion and ineligibility for participation in future Mount Pisgah Arboretum Festivals and events.

INDEMNIFICATION/HOLD HARMLESS: If the festival or any part of it is prevented from being held, or is cancelled by the Arboretum, any resulting loss is to be borne by the exhibitor.

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Mount Pisgah Arboretum, agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Paragraph INDEMNIFICATION/HOLD HARMLESS.

In claims against any person or entity indemnified under this Paragraph INDEMNIFICATION/HOLD HARMLESS by an employee or volunteer of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under

this Subparagraph shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or a Subcontractor under workers compensation acts, disability benefit acts or other employee benefit acts.

I have read and agree to the terms listed.

Signature: _____ Date: _____

Questions? Contact Tawnia Ross at events@mountpisgaharboretum.org

*This application, properly executed and signed by the vendor and accepted by the MPA
Executive Director, constitutes a valid and binding contract.*